

BOARD OF SCHOOL DIRECTORS

BUSINESS/LEGISLATIVE SESSION

TUESDAY, SEPTEMBER 19, 2023

7:00 PM

MINUTES

Call to Order	Vice-President Santa Raso called the meeting to order at 7:00 p.m.		
Pledge	The meeting opened with the pledge to the flag.		
Attendance	<p>Those present included: Mrs. Donahue, Ms. Evans, Mr. Hill, Ms. Lindsey, Mr. LaPorte, Mr. Raso, Mrs. Shaw and Ms. Snyder. Also present were Dr. William P. Stropkaj, Superintendent; Mr. Joseph A. Kubiak, Assistant to the Superintendent for Operations/Board Secretary; Mr. Michael Brungo, Solicitor; Dr. Shannon Varley, Assistant to the Superintendent for Student Achievement and Mrs. Maureen S. Myers, Assistant Board Secretary/Recording Secretary were present.</p> <p>Mrs. Lydon was absent.</p>		
Board President's Report	BOARD PRESIDENT'S REPORT – Mrs. Theresa Lydon		
Board Minutes	<p>BOARD MINUTES</p> <p>On the motion of Mrs. Shaw, seconded by Ms. Lindsey, the Board approved the Work Session Minutes of August 8, 2023 and the Business/Legislative Minutes of August 15, 2023.</p> <p><i>Motion carried 8-0</i></p>		
Review –H&S Plan	<p>REVIEW OF HEALTH AND SAFETY PLAN</p> <p>On the motion of Ms. Evans, seconded by Ms. Lindsey, the Board approved the review of the Health and Safety Plan.</p> <ul style="list-style-type: none">• There were no revisions made to the Health and Safety Plan. <p><i>Motion carried 8-0</i></p>		
Voting – PSBA	<p>VOTING OF PSBA OFFICERS</p> <p>On the motion of Mrs. Shaw, seconded by Mr. LaPorte, the Board approved the following candidates for the respective positions:</p> <table><tr><td>2024 President-Elect (one-year term)</td><td>Allison Mathis – North Hills School</td></tr></table>	2024 President-Elect (one-year term)	Allison Mathis – North Hills School
2024 President-Elect (one-year term)	Allison Mathis – North Hills School		

District

2024 Vice President (one-year term)

Sabrina Backer – Franklin Area School District

2024-2026 PSBA Treasurer (three-year term)

Karen Beck Pooley – Bethlehem Area School District

2024-2026 Western Zone Representative (three-year term) Marsha Pleta – Washington School District

2024-2025 Section W3 Advisor (two-year term)

Erik Meredith – East Allegheny School District

Trustee (term end Dec. 31, 2026) (two candidates) Marianna Neel & Michael Faccinetto
(three-year term)

Motion carried 7-1-0

Student Agreement

STUDENT AGREEMENT

On the motion of Mrs. Shaw, seconded by Ms. Snyder, the Board approved the Agreement between Student 102373 and the Keystone Oaks School District.

Motion carried 8-0

For Information Only

FOR INFORMATION ONLY

The Board of School Directors Work Session on October 10, 2023 will be held at Parkway West.

FOR INFORMATION ONLY

- Parkway West Career and Technology Center Report

Mrs. Annie Shaw

- Parkway is having a record enrollment year.

- SHASDA Report

Mr. Santo Raso

- PSBA/Legislative Report

Mrs. Theresa Lydon

- News from the Boroughs

Executive Session

Executive Session – There was no Executive Session prior to this evening's Business/Legislative session.

Superintendent's Report

SUPERINTENDENT REPORT – Dr. William P. Stropkaj

Policy 800

FIRST READING POLICY 800: RECORDS MANAGEMENT PLAN

On the motion of Mrs. Shaw, seconded by Mr. LaPorte, the Board approved the FIRST READING of Policy 800: *Records Management Plan*.

Motion carried 8-0

Policy 800.1

FIRST READING POLICY 800.1: ELECTRONIC SIGNATURES/RECORDS

On the motion of Mrs. Shaw, seconded by Mr. LaPorte, the Board approved the FIRST READING of Policy 800.1: *Electronic Signatures/Records*.

Motion carried 8-0

Policy 830

FIRST READING POLICY 830: SECURITY OF COMPUTERIZED PERSONAL INFORMATION/BREACH NOTIFICATION

On the motion of Mrs. Shaw, seconded by Mr. LaPorte, the Board approved the FIRST READING of Policy 830: *Security of Computerized Personal Information: Breach Notification*.

Motion carried 8-0

Policy 830.1

FIRST READING POLICY 830.1: DATA GOVERNANCE-STORAGE/SECURITY

On the motion of Mrs. Shaw, seconded by Mr. LaPorte, the Board approved the FIRST READING of Policy 830.1: *Data Governance-Storage/Security*.

Motion carried 8-0

Comprehensive Plan

COMPREHENSIVE PLAN

On the motion of Ms. Evans, seconded by Ms. Snyder, the Board approved the display of the Comprehensive Plan for 28 days.

For Information Only

This is a Pennsylvania Department of Education requirement of School Districts.

Motion carried 8-0

PD MOU – CS

POLICE MEMORANDUM OF UNDERSTANDING – CASTLE SHANNON

On the motion of Mr. Hill, seconded by Ms. Lindsey, in compliance with the School Code, the Board approved the renewal of the Police Memorandum of Understanding between the Keystone Oaks School District and Castle Shannon.

For Information Only

The MOU is the same verbiage as in the previous years, with no changes.

Motion carried 8-0

Booster Club Recog.

BOOSTER CLUB RECOGNITION

On the motion of Ms. Lindsey, seconded by Ms. Evans, the Board recognized the following newly establish Booster Organization:

Keystone Oaks High School Musical Boosters (KOHSMB)

Motion carried 8-0

PD

PROFESSIONAL DEVELOPMENT

On the motion of Mrs. Shaw, seconded by Mr. LaPorte, the Board approved the following Professional Development requests:

Ryan Brown	Nonviolent Crisis Intervention Instructor Certification Program Marriott – Pittsburgh Airport Coraopolis, PA 15108-3152 September 19 – 21, 2023	\$4,450.00
Steve Gable Ken Monz	Certified Pool & Spa Operator Certification Program Pittsburgh, PA September 19 – 20, 2023	\$957.00 (total for both)
Steve Gable Ken Monz	Pesticide Applicator Certification Review & Exam Pittsburgh, PA September 26, 2023	\$730.00 (total for both)

Motion carried 8-0

Pupil Personnel Report

PUPIL PERSONNEL REPORT – Dr. William P. Stropkaj

School Dentist Services

SCHOOL DENTIST SERVICES

On the motion of Ms. Lindsey, seconded by Ms. Snyder, the Board approved **Dr. Evan Hall** as the School Dentist as per the Agreement between Dr. Evan Hall and the Keystone Oaks School District for the 2023/2024 and 2024/2025 school years at a cost of \$30.00 per dental exam

For Information Only

The District will pay an annual fee of \$300.00 for the use of sterilized equipment.

Motion carried 8-0

WESLEY SCHOOLS – INDIVIDUAL STUDENT ENROLLMENT AGREEMENT

On the motion of Mrs. Shaw, seconded by Ms. Snyder, the Board approved the three (3) Individual Student Enrollment Agreements between Wesley Schools and the Keystone Oaks School District for the 2023/2024 school year.

Motion carried 8-0

PERSONNEL REPORT – Mrs. Theresa Lydon

APPOINTMENTS

1. Professional Employees

On the motion of Mrs. Shaw, seconded by Ms. Lindsey, in compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, the Board approve the employment of:

Breanna Baker

Teacher – Biology – High School

Effective – TBD

Salary - \$52,000.00 (pro-rated) (M. Step 4)

Danielle Brandt

Teacher – Special Education – Myrtle Avenue Elementary School

Effective – August 21, 2023

Salary - \$48,000.00 (M, Step 1)

Jennifer Reinard

Nurse – Districtwide

Effective – August 21, 2023

Salary – \$47,000.00 (B, Step 1)

Beth Whitney

Teacher – Special Education - High School

Effective – TBD

Salary – \$60,500.00 (pro-rated) (M+48, Step 9)

Motion carried 8-0

2. Classified Employees

On the motion of Mrs. Shaw, seconded by Ms. Lindsey, in compliance with the *Keystone Oaks Educational Support Personnel Association/PSEA/NEA 2022-2025*, the Board approved the employment of:

Dalia Johnson-Burke

PCA – Myrtle Elementary School

Effective – September 5, 2023
Salary - \$16.87/hour

Sara McGlynn

Paraprofessional – Dormont Elementary School

Effective – September 11, 2023

Salary - \$15.34/hour

Motion carried 8-0

3. Food Services Personnel

On the motion of Mrs. Shaw, seconded by Ms. Lindsey, the Board approved the following individuals as Food Service employees for the 2023/2024 school year:

<u>Name</u>	<u>Hourly Wage</u>
Basimah Anya	\$13.00
Suzanne Kassouf	\$13.00
Kahina Saaoui	\$13.00
Courtney Welch	\$13.00

Motion carried 8-0

4. Short Term Substitutes – Change in Daily Salary

On the motion of Mrs. Shaw, seconded by Ms. Lindsey, the Board approved the change in daily salary from \$130.00/per day to \$135.00/per day for the following individuals retroactive to August 21, 2023:

Aubrey Garvin

Teacher – Aiken – Kindergarten

Effective – August 21, 2023 – November 14, 2023

Salary - \$135.00/per day

Jessica Monaco

Teacher – ESL – Aiken

Effective – August 21, 2023 – November 14, 2023

Salary - \$135.00/per day

Motion carried 8-0

5. Homebound Instructors

On the motion of Mrs. Shaw, seconded by Ms. Lindsey, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020 – 2026***, the Board approved the following individuals as Homebound Instructors for the 2023/2024 school year:

Georgia Athans

Rebekah Brooks
Candace Bush
Aubrey Garvin
John Murphy
Kimberly Smykal

Motion carried 8-0

6. Approval of Activity Stipends – Change in Stipend Amount

On the motion of Mrs. Shaw, seconded by Mr. LaPorte, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, the Board approved the change in stipend amount for the following individuals for the 2023/2024 school year:

<u>Activity</u>	<u>Position</u>	<u>Sponsor</u>	<u>Stipend</u>
Marching Band	Assistant	Kamran Mian	\$2,150.00
Volleyball (Girls)	Assistant	Megan Jolly	\$2,750.00
	Assistant	Nicole Detorakis	\$1,500.00

Motion carried 8-01

7. Approval of Activity Stipends

On the motion of Mrs. Shaw, seconded by Mr. LaPorte, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, the Board approved the following individuals for the 2023/2024 school year:

<u>Activity</u>	<u>Position</u>	<u>Sponsor</u>	<u>Stipend</u>
Allies		Rebekah Brooks	\$1,500.00
Art Club (Aiken)		JiL Graham	\$1,500.00
Best Friends (HS)		Beth Whitney	\$1,500.00
Best Friends (MS)		Allyson Hepler	\$1,500.00
		Brooke Turnbull	\$1,500.00
Best Friends (Myrtle)		Zach Whitfield	\$1,500.00
		Dan Galentine	\$1,500.00
Cheerleading (Varsity)	Assistant	Dani Sakulsky	\$2,000.00
Cross Country (MS)	Head Coach	Carly Devine	\$3,000.00

Environmental (HS)		Jen Bogdanski	\$1,500.00
Environmental (MS)		Carolyn Manko	\$3,000.00*
Fashion Club (MS)		Jessica Boronky	\$1,500.00
FBLA		OPEN	\$3,000.00
FCCLA (HS)		Emily Brill	\$1,500.00
French		Julie O'Mara	\$1,500.00
Girls who Code		Kevin Gallagher	\$1,500.00
Intramurals Aiken	Head Instructor	Mike Shuck	\$3,000.00
	Assistant	Cailin Irvine	\$1,500.00
Intramurals Dormont		Andrew Bell	\$2,250.00
		Kelly Seltzer	\$2,250.00
Intramurals MS		Lisa McMahon	\$2,250.00
		Carolyn Manko	\$2,250.00
Intramurals Myrtle		Kristie Rosgone	\$2,250.00
		Kelly Diven	\$2,250.00
Jr/Sr Class Sponsor		Lainey Resetar	\$1,500.00
Marching Band		Bill Eibeck	\$8,500.00
	Assistant	Alexander Ruskin	\$2,100.00
Math		Josh Kirchner	\$3,000.00
Medical Careers		Nancy Kraemer	\$750.00
		Melinda Connolly	\$750.00
Mileage Club (Aiken)		Jen Taylor-Watenpool	\$3,000.00
Musical (Elementary)		Robert Naser	\$5,000.00
Musical (HS)		Sonya Caceres	\$8,500.00
National Honor Society		Nancy Kraemer	\$1,500.00
Nature Club (Myrtle)		Zach Whitfield	\$1,500.00
		Dan Galentine	\$1,500.00
Odyssey of the Mind (DW)		Jessica Dobson	\$5,000.00

Pep Club		Melissa Bowers	\$1,500.00
		Laurn Greggs	\$1,500.00
PJAS (HS)		OPEN	\$1,500.00
PJAS (MS)		OPEN	\$1,500.00
Robotics (HS)		Jeff Oestrich	\$1,500.00
Robotics (MS)		Craig Wetzel	\$750.00
		Dennis Sarchet	\$750.00
Science		Michelle McSwigan	\$1,500.00
Soccer (Girls, MS)	Assistant	Michael Muick	\$2,500.00
Spanish		Lisa Forlini	\$1,500.00
Stage Crew		Bill Eibeck	\$3,000.00
Strength		Nick Kamberis	\$3,000.00
Student Senate (HS)		Jen Bogdanski	\$1,500.00
Student Senate (MS)		Mark Kopper	\$3,000.00
Technology		Craig Wetzel	\$750.00
		Dennis Sarchet	\$750.00
Varieties		Nancy Kraemer	\$3,000.00
Yearbook (HS)		Kathryn Robinson	\$1,500.00
Yearbook (MS)		Amy Torcaso	\$750.00
		Gina Huss	\$750.00

For Information Only

As per the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, should the criteria dictate a change in Star status from the previous year, the previous Star status will be retained, but will be changed the following year if it has not reverted to its previous level. Those activities marked with an asterisk will receive a denotation in Star status for the 2024/2025 school year if they have not reverted to their previous level.

Motion carried 8-0

8. After School Tutoring Program

On the motion of Mrs. Shaw, seconded by Ms. Evans, the Board approved the following individuals to participate in the After-School Tutoring Program for the 2023/2024 school year:

<u>Employee</u>	<u>School</u>
JiL Graham	Fred L. Aiken Elementary School
Cailin Irvine	Fred L. Aiken Elementary School
Olivia Pietropaula	Fred L. Aiken Elementary School
Megan O'Brien	Fred L. Aiken Elementary School
Shannan Turner	Fred L. Aiken Elementary School
Katheryn Galbreath	Dormont Elementary School
Jennifer Harke	Myrtle Avenue Elementary School
Valerie Moore	Myrtle Avenue Elementary School
Jennifer Sadowski	Myrtle Avenue Elementary School
Kelly Connolly	Keystone Oaks Middle School
Jessica Boronky	Keystone Oaks Middle School
Gina Huss	Keystone Oaks Middle School
Elizabeth Ruse	Keystone Oaks Middle School
Rebekah Brooks	Keystone Oaks High School
Allyson Culp	Keystone Oaks High School
Rebecca Hritz	Keystone Oaks High School
Jeffrey Kelly	Keystone Oaks High School
Nancy Kraemer	Keystone Oaks High School
Nicole Petroval	Keystone Oaks High School
Allyson Culp	Keystone Oaks High School

For Information Only

Teachers' compensations for After-School Tutoring are paid from the Ready to Learn Block Grant.

- A discussion was had regarding the After-School Tutoring Program.

Motion carried 8-0

FAMILY AND MEDICAL LEAVE

On the motion of Mrs. Shaw, seconded by Mr. Hill, the Board approved the following individual for Family and Medical Leave:

Employee 4962 - August 14, 2023 to November 7, 2023

Motion carried 8-0

Finance Report

Accounts Payable

FINANCE REPORT – Mr. Nafis Hill

ACCOUNTS PAYABLE APPROVAL LISTS THROUGH AUGUST 31, 2023

On the motion of Ms. Lindsey, seconded by Ms. Evans, the Board approved of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of August 31, 2023 (Check No. 69968-70396)	\$1,870,632.54
B. Food Service Fund as of August 31, 2023 (Check No. 9762-9764)	\$3,002.37
C. Athletics as of August 31, 2023 (Check No. 3465-3468)	\$572.50
D. Capital Reserve as of August 31, 2023 (None)	\$0.00
TOTAL	\$1,874,207.41

Motion carried 8-0

FOR INFORMATION ONLY**I. EXPENDITURE/REVENUE 2023 – 2024 BUDGET to ACTUAL / PROJECTION**

ACCT	DESCRIPTION	2023-2024 BUDGET TOTAL	2023-2024 2 MONTH AUGUST/ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources	\$ 32,672,317	\$ 12,305,580	\$ (20,366,737)
7000	State Revenue Sources	\$ 13,333,933	\$ 790,534	\$ (12,543,399)
8000	Federal Revenue Sources	\$ 805,962	\$ 567,572	\$ (238,390)
Total Revenue		\$ 46,812,212	\$ 13,663,687	\$ (33,148,525)

				(OVER) UNDER BUDGET
Expenditures				
100	Salaries	\$ 20,607,107	\$ 588,018	\$ 20,019,089
200	Benefits	\$ 13,416,990	\$ 246,494	\$ 13,170,496
300	Professional/Technical Services	\$ 1,929,206	\$ 86,311	\$ 1,842,895
400	Property Services	\$ 1,493,800	\$ 180,538	\$ 1,313,262
500	Other Services	\$ 5,446,273	\$ 532,948	\$ 4,913,325
600	Supplies/Books	\$ 1,715,234	\$ 548,330	\$ 1,166,904
700	Equipment/Property	\$ 1,015,150	\$ 993,475	\$ 21,675
800	Other Objects	\$ 87,100	\$ 39,082	\$ 48,018
900	Other Financial Uses	\$ 1,101,352	\$ 490,661	\$ 610,691
Total Expenditures		\$ 46,812,212	\$ 3,705,857	\$ 43,106,355

Revenues exceeding Expenditures	\$ -	\$ 9,957,830	\$ 9,957,830
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**Other Financing
Sources/(Uses)**

Interfund Transfers In (Out)	\$ -	\$ -	\$ -
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II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF AUGUST 31, 2023

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 08/01/2023	\$ 214,011.86	\$ 4,920.33
Deposits	\$ 792.16	\$ 6,681.56
Subtotal	\$ 214,804.02	\$ 11,601.89
Expenditures	\$ 264.36	\$ 4,891.32
Cash Balance - 08/31/2023	\$ 214,539.66	\$ 6,710.57

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF AUGUST 31, 2023

	BALANCE
GENERAL FUND	
FNB BANK	\$ 7,996,116
PAYROLL (pass-thru account)	\$ 6,316
FNB SWEEP ACCOUNT	\$ -
ATHLETIC ACCOUNT	\$ 6,711
PLGIT	\$ 10,048,334
FNB MONEY MARKET	\$ 1,639,130
PSDLAF	\$ 169,786
INVEST PROGRAM	\$ 189,715
OTHER POST-EMPLOYMENT BENEFITS	\$ 2,065,569
COMPENSATED ABSENCES	\$ 447,663
	\$ 22,569,339
CAFETERIA FUND	
FNB BANK	\$ 967,010
PLGIT	\$ 1,051,587
	\$ 2,018,596
CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 42,952
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 839
	\$ 43,791
GRAND TOTAL	\$ 24,631,726

Activities & Athletics
Report

ACTIVITIES & ATHLETICS REPORT – Mr. Thomas LaPorte

Approval of Activities

APPROVAL OF ACTIVITIES FOR THE 2023/2024 SCHOOL YEAR

On the motion of Ms. Evans, seconded by Ms. Lindsey, the Board approved the following activities for the 2023/2024 school year:

Chess Club (MS)

Motion carried 8-0

Extra Worker Positions

EXTRA ACTIVITY WORKER POSITIONS FOR THE 2023/2024 SCHOOL YEAR

On the motion of Mr. Hill, seconded by Mrs. Shaw, the Board approved the following extra athletic worker positions and stipends for the 2023/2024 school year:

<u>Activity</u>	<u>Title</u>	<u>Amount per Game</u>
V – Varsity; JV- Junior Varsity; MS - Middle School		
Baseball/Softball	Game Manager (V)	\$65
	Book/Pitch Counter (V)	\$50
Boys/Girls Soccer	Game Manager (V, JV)	\$65
	Game Manager (MS)	\$50
	Clock (V, JV)	\$60
	Ticket Takers (V, JV)	\$40
Boys/Girls Volleyball	Game Manager (V, JV)	\$65
	Game Manager (MS)	\$50
	Clock (V, JV)	\$60
Boys/Girls Basketball	Book (V, JV)	\$50
	Scoreboard (V, JV)	\$60
	Scoreboard (MS)	\$50
	Clock (V, JV)	\$60
	Clock (MS)	\$50
	Game Manager (V, JV)	\$65
	Game Manager (MS)	\$50
	Crowd Control (V, JV)	\$50
	Ticket Takers (V, JV)	\$40
Football	Announcer (V, JV)	\$50
	Sticks (V)	\$50
	Clock (V, JV)	\$60
	Announcer (V)	\$50
	Scoreboard (V, JV, MS)	\$60
	Stats (V)	\$50

	Video (V)	\$30
	Parking/Security (V)	\$50
	Ticket Takers (V)	\$40
	25 Second Clock (V)	\$65
	Game Manager (V, JV)	\$65
	Game Manager (MS)	\$50
Swimming	Game Manager (V)	\$65
	Game Manager (MS)	\$50
	Ticket Taker (V)	\$40
Wrestling	Scoreboard (V)	\$60
	Ticket Taker (V, JV)	\$40
	Game Manager (V, JV)	\$65
	Crowd Control (V, MS)	\$50
Track	Timer (FAT System)	\$65

Motion carried 8-0

Extra Activity Workers

EXTRA ACTIVITY WORKERS – 2023/2024 SCHOOL YEAR

On the motion of Mr. LaPorte, seconded by MS. Evans, the Board approved the following individuals as extra activity workers for the 2023/2024 school year:

Roiann Backstrom	Felix Yerace
Josh Kirchner	Kim Smykal
Hope Harris	Bill Ketrow
Gary Goga	Nancy Kraemer
Keith Buckley	Lauryn Greggs
Jordan Zange	Beth Padden
Patty Costatini	Michael Hustava
John McCarthy	Pat Reilly
Kelly Connolly	Steve McCormick
Mike Orosz	TJ O'Farrel
Diane Ferguson	Bruce Hrivnak
Selena Canello	Bill Simon
Pat Reilly	Nicole Davis
Sue Grand	Amy Torcaso
Erin Feeney	Ken Hustava
Bill Irvine	Jerry Tuite
Nick Kamberis	Jeff Sieg
Kelly Diven	Meghan O'Brien
Ryan Warner	Allyson Culp
Judy Wareham	Jim Feeney
Nathan Brestensky	Blaine Johnson

Motion carried 8-0

Adjournment

- There will be a Communications Committee Meeting on Thursday, September 21 at 6:00 p.m.

ADJOURNMENT

On the motion of Ms. Lindsey, seconded by Mr. LaPorte, the meeting was adjourned at 7:24 p.m.

Motion passed 8-0

Respectfully submitted,

Joseph A. Kubiak
Board Secretary

Maureen S. Myers
Assistant Board Secretary

Policy Guide

Policy No. 826 800Section OPERATIONSTitle RECORDS MANAGEMENT PLANAdopted NOVEMBER 16, 2009Last Revised NOVEMBER 21, 2013

POLICY NO. 800 826 RECORDS MANAGEMENT PLAN		
Section 1	<p><u>Purpose</u></p> <p>The Board recognizes the importance of establishing and maintaining a Records Management Plan that defines district staff responsibilities and complies with federal and state laws and regulations.</p>	
Section 2	<p><u>Authority</u></p> <p>The Board shall retain, as a permanent record of the District, Board minutes, annual auditor's reports and annual financial reports. All other financial records, including financial account books, orders, bills, contracts, invoices, receipts and purchase orders, shall be retained by the District for a period of not less than six (6) years.</p> <p>All other district records shall be retained in accordance with state and federal laws and regulations and the District Records Management Plan approved by the Board.</p> <p>The District shall make a good faith effort to comply with all proper requests for record production. Selective destruction of records in anticipation of litigation is forbidden.</p>	<p>SC 518</p> <p>65 P.S. 67.901 Pol. 623</p>
Section 3	<p><u>Definitions</u></p> <p>Electronic Mail (Email) System - a system that enables users to compose, transmit, receive and manage text and/or graphic electronic messages and images across local area networks and through gateways connecting other networks. This information</p>	

<p>Section 4</p>	<p style="text-align: center;">POLICY NO. 800826 RECORDS MANAGEMENT PLAN</p> <p>consists primarily of messages but may include attachments such as calendars, directories, distribution lists, word processing documents, spreadsheets and other electronic documents.</p> <p>Litigation Hold - a communication ordering that all records and data relating to an issue being addressed by current or potential litigation or investigation be preserved for possible production during the litigation or investigation.</p> <p>Records - information, regardless of physical form or characteristics, that documents a transaction or activity of the district and that is created, received or retained pursuant to law or in connection with a transaction, business or activity of the District. The term includes a document, paper, letter, map, book, tape, photograph, film or sound recording, information stored or maintained electronically and a data-processed or image-processed document.</p> <p>Records Management Plan - the system implemented by the District for the storage, retention, retrieval and disposition of all records generated by district operations.</p> <p>Records Retention Schedule - a comprehensive listing stating retention periods and proper disposition of records.</p> <p><u>Delegation of Responsibility</u></p> <p>Any individual responsible for the collection, maintenance and/or security of records on behalf of the District shall comply with state and federal laws and regulations, Board policies, district procedures and the Records Management Plan.</p> <p><u>Records Coordinator</u></p> <p>In order to maintain a Records Management Plan that complies with federal and state laws and regulations and Board policy, the Board designates the Assistant to the Superintendent for Operations as the District's Records Coordinator who shall serve as the chairperson of the Records Management Committee.</p> <p>The Records Coordinator shall be responsible to:</p>	<p>65 P.S. 67.102</p>
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POLICY NO. 800~~826~~
RECORDS MANAGEMENT PLAN

1. Ensure that training appropriate to the user's position and level of responsibility is provided. Such training may include:
 - a. Operation, care and handling of the equipment and software.
 - b. Requirements of the Records Retention Schedule.
 - c. Protocols for preserving and categorizing district records.
 - d. Procedures and responsibilities of district staff in the event of a litigation hold.
 - e. Identification of what is and what is not a record.
 - f. Disposal of records.
2. Review the Records Management Plan periodically to ensure that record descriptions and retention periods are updated as necessary.
3. Identify, when the retention period expires, the specific records to be disposed of and ensure that all identified records are properly disposed of annually.

Records Management Committee

A committee responsible for the development and recommendation of the District's Records Management Plan shall be established by the Board. The Records Management Committee shall give primary consideration to the most efficient and economical means of implementing the recommended Plan. Members of the Committee shall include the:

1. Open Records Officer.
2. Superintendent.
3. Board Secretary.
4. District solicitor.

Pol. 801

SC 433

<p>Section 5</p>	<p style="text-align: center;">POLICY NO. 800826 RECORDS MANAGEMENT PLAN</p> <p>5. Director of Information Technology or designee.</p> <p>6. Assistant to the Superintendent for Operations.</p> <p>The Records Management Committee shall meet annually to evaluate the effectiveness and implementation of the Records Management Plan and recommend changes as needed.</p> <p><u>Guidelines</u></p> <p><u>Records Management Plan</u></p> <p>The District's Records Management Plan shall be the principal means for the storage, retention, retrieval and disposition of manual and electronic records, including emails. The Plan shall not rely primarily on backup systems to manage the retention and disposition of records.</p> <p>The Records Management Plan shall include:</p> <ol style="list-style-type: none"> 1. Comprehensive listing of records and data of the District. 2. Criteria to distinguish records of the school district from the supplemental personal records of individual employees. 3. System(s) of records storage and retrieval to be used, including in what form the records will be stored, maintained, reproduced and disposed. 4. Preservation measures to protect the integrity of records and reduce the risk of a data breach. Such measures shall include encryption or other appropriate security procedures. 5. Data map or flow chart detailing the sources, routes and destinations of electronic records. 6. Procedures and employee(s) designated for determining whether an item is a record. 	<p>65 P.S. 67.708 20 U.S.C. 1232g</p> <p>73 P.S. 2301 et seq Pol. 830, 830.1</p>
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POLICY NO. 800826
RECORDS MANAGEMENT PLAN

7. Procedures for adding, revising or deleting records and data, and any other details necessary to implement the Records Management Plan.
8. Records Retention Schedule.
9. Provisions for the storage and retrieval of records in the event of an emergency or disaster.
10. Staff positions authorized to access district records.
11. Procedures to be implemented in the event of a litigation hold that immediately suspends disposition of all records relevant to the current or potential claim. Such procedures shall specify:
 - a. Who can initiate a litigation hold.
 - b. How and to whom a litigation hold is communicated.
 - c. Who will determine which records are subject to the litigation hold.
 - d. Who will be responsible for collecting and preserving such records and data.
 - e. Who will be responsible for monitoring and ensuring the District's compliance with the litigation hold.
 - f. In what format the records will be collected.

When possible, records and data shall be stored in their original form, including metadata, such as creation date, author, type of file, etc.

For any record not covered by the Records Retention Schedule, the Records Management Committee shall determine how long the record shall be kept and recommend any necessary revisions to the retention schedule.

Pol. 830.1

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RECORDS MANAGEMENT PLAN

The District shall store, maintain and dispose of records in a manner that protects any sensitive, proprietary or confidential information or individual privacy rights, and helps conserve natural resources.

Manual Records

Manual records, which include all records not stored electronically, shall be retained and disposed of in accordance with the Records Management Plan.

Manual records shall be indexed in an organized and consistent manner, reflecting the way the records will be retained and referenced for later retrieval.

The district requires that all manual record systems be assessed annually and all vital information be entered into an electronic records system for long-term storage and backup recovery.

The District shall develop and maintain adequate and up-to-date documentation about each manual record system.

Documentation may:

1. List system title and responsible employee(s) or office.
2. Define the contents of the system, including record formats.
3. Identify vital records and information.
4. Determine restrictions on access and use.

Electronic Records

Electronic records shall be retained and disposed of in the same manner as records in other formats and in accordance with the Records Management Plan.

Electronic records shall be indexed in an organized and consistent manner, reflecting the way the records will be retained and referenced for later retrieval.

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The District shall develop and maintain adequate and up-to-date documentation about each electronic record system.

Documentation may:

1. List system title and responsible employee(s) or office.
2. Specify all technical characteristics necessary for reading or processing the records stored on the system.
3. Identify all defined inputs and outputs of the system.
4. Define the contents of the system, including records formats and database tables.
5. Identify vital records and information.
6. Determine restrictions on access and use.
7. Describe update cycles or conditions.

Email Records

Email messages, in and of themselves, do not constitute records. Retention and disposition of email messages depend on the function and content of the individual message.

Records on an email system, including messages and attachments, shall be retained and disposed of in accordance with the District's Records Management Plan.

Email messages and attachments that do not meet the definition of records shall be deleted as required by the Records Management Plan.

Email records may be maintained as an electronic record or be printed and maintained as a manual record.

For each email considered to be a record, the following information shall be retained:

1. Message content.
2. Name of sender.

POLICY NO. 800~~826~~
RECORDS MANAGEMENT PLAN

3. Name of recipient.

4. Date and time of transmission and/or receipt.

Service Providers

The Board requires service providers contracted by the District to create, maintain, retain and dispose of district records in accordance with the Records Management Plan.

65 P.S. 67.506

Previously Revised: November 21, 2013

References:

School Code – 24 P.S. Sec. 433, 518

PA Right-To-Know Law – 65 P.S. Sec. 67.102, 67.506, 67.708, 67.901

Family Educational Rights and Privacy Act – 20 U.S.C. Sec. 1232g

Breach of Personal Information Notification Act – 73 P.S. Sec. 2301 et seq

Board Policy – 623, 801, 830, 830.1

Policy Guide

Policy No. 800.1Section OPERATIONSTitle ELECTRONIC SIGNATURES/RECORDS

Adopted _____

Last Revised _____

POLICY NO. 800.1 ELECTRONIC SIGNATURES/RECORDS		
Section 1	<p><u>Purpose</u></p> <p>Under certain conditions, electronic records and signatures satisfy the requirements of a manual record and/or signature when transacting business. The Board recognizes that the effectiveness of electronic records and signatures depends upon the authenticity and reliability of the signatures and the context in which the electronic records are created, transferred and stored. Therefore, the Board adopts this policy to allow for the use of and acceptance of electronic records and signatures and to establish the guidelines under which electronic signatures may be utilized by the District.</p>	73 P.S. 2260.101 et seq
Section 2	<p><u>Authority</u></p> <p>The Board authorizes the use of electronic signatures in place of manual signatures to conduct district business unless a manual signature is required by law or regulations. Electronic signatures shall have the full force and effect of a manual signature when used in accordance with this policy and applicable law and regulations. Only positions that are authorized by a Board Resolution may use electronic signatures on behalf of the District.</p> <p>Electronic records filed with or issued by the District shall have the full force and effect of paper records when the requirements of this policy and applicable law and regulations are satisfied.</p>	<p>73 P.S. 2260.101 et seq.</p> <p>15 U.S.C. 7001 et seq 73 P.S. 2260.301 et seq Pol. 800</p>

	<p style="text-align: center;">POLICY NO. 800.1 ELECTRONIC SIGNATURES/RECORDS</p> <p>This policy applies to the use of electronic records and signatures when permitted or required in connection with district programs and operations.</p> <p>Section 3 <u>Definitions</u></p> <p>Electronic record – any record created, generated, sent, communicated, received, or stored by electronic means.</p> <p>Electronic signature – an electronic sound, symbol or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record. More simply, it is a paperless means of committing to a contract or other document in a manner that indicates the signer’s intent to bind themselves and/or the District.</p> <p>Section 4 <u>Delegation of Responsibility</u></p> <p>The Superintendent or designee shall develop administrative regulations to direct staff on the parameters for authorized use of electronic signatures related to district programs and operations.</p> <p>Section 5 <u>Guidelines</u></p> <p><u>Electronic Recordkeeping</u></p> <p>The maintenance of electronic records and signatures by the district shall comply with the electronic recordkeeping requirements of state and federal laws and regulations and the District’s Records Management Plan.</p> <p>Electronic records created or received by the District shall be appropriately attributed to the individual(s) responsible for their creation, authorization and/or approval.</p> <p>The District may specify the type of electronic signature required on an electronic record, the manner and format in which the electronic signature must be affixed to the electronic record, and the criteria that must be met when an individual uses a third party to file a document if electronic records must be signed by electronic means.</p>	<p>Pol. 800 15 U.S.C. 7006 73 P.S. 2260.103</p> <p>15 U.S.C. 7006 73 P.S. 2260.103</p> <p>Pol. 800</p> <p>73 P.S. 2260.502</p>
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	<p style="text-align: center;">POLICY NO. 800.1 ELECTRONIC SIGNATURES/RECORDS</p> <p>The District shall implement and maintain electronic recordkeeping systems to securely receive, store, and reproduce electronic records and signatures relating to transactions in their original form.</p> <p>Such a system shall allow the District to implement:</p> <ol style="list-style-type: none"> 1. A security procedure for the purposes of verifying that an electronic signature is that of a specific person or for detecting changes or errors in the information in an electronic record. 2. Appropriate control processes and procedures to ensure adequate preservation, disposition, integrity, security, confidentiality and auditability of electronic records. 3. A consistent manner and format in which the electronic records must be created, generated, sent, communicated, received and stored. <p><u>Electronic Signatures</u></p> <p>An electronic signature may be used if the law requires a signature unless there is a specific law, regulation, or order that requires records to be manually signed. The issuance and/or acceptance of an electronic signature by the District shall be permitted in accordance with the provisions of this policy and all applicable state and federal laws and regulations. Such electronic signature shall have the full force and effect of a manual signature only if the electronic signature satisfies all of the following requirements:</p> <ol style="list-style-type: none"> 1. The signing employee is authorized to manually sign the document on behalf of the District. 2. The electronic signature identifies the individual signing the document by their name and position. 3. The individual signing with an electronic signature has signed a statement of exclusive use. 	<p>73 P.S. 2260.103, 2260.305, 2260.306</p> <p>73 P.S. 2260.502</p> <p>73. P.S. 2260.502</p> <p>73 P.S. 2260.101 et seq 15 U.S.C. 7001 et seq 21 P.S. 483.1 et seq Pol. 716</p>
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	<p style="text-align: center;">POLICY NO. 800.1 ELECTRONIC SIGNATURES/RECORDS</p> <ol style="list-style-type: none"> 4. The identity of the individual signing with an electronic signature is capable of being validated through the use of an audit trail. 5. The electronic signature and the document to which it is affixed cannot be altered once the electronic signature has been applied. 6. The electronic signature conforms to all other provisions of this policy. <p>The District shall maintain a secure log of each employee authorized to utilize an electronic signature in connection with district business.</p> <p>This policy does not require a specific method for executing an electronic signature. The employee signing a particular document is responsible for verifying that the method chosen is appropriate for the nature of the transaction. Employees must consider confidentiality, authentication of signatures, and verification that the document signed is, in all respects, identical to the one to which the signer intends to bind the District.</p> <p>Any electronic signature that appears to be forged, altered, or otherwise not authentic, or that is not compliant with law or regulation, this policy or related administrative regulation, is not a valid signature. Should an electronic signature be deemed invalid, the Superintendent or designee may require a manual signature.</p> <p>All other policies that apply to the execution of contracts or other documents on behalf of the District remain in full force and effect.</p>	Pol. 800
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	<p style="text-align: center;">POLICY NO. 800.1 ELECTRONIC SIGNATURES/RECORDS</p> <p>References:</p> <p>Electronic Transactions Act – 73 P.S. Sec. 2260.101 et seq, 2260.103, 2260.301, 2260.305, 2260.306, 2260.502</p> <p>Electronic Records and Signatures in Commerce – 15 U.S.C. Sec. 7001 et seq, 7006</p> <p>Uniform Real Property Electronic Recording Act – 21 P.S. Sec. 483.1 et set</p> <p>Board Policy – 716, 800, 815</p>	
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Policy Guide

Policy No. 830Section OPERATIONSTitle SECURITY OF COMPUTERIZED
PERSONAL INFORMATION/
BREACH NOTIFICATION

Adopted _____

Last Revised _____

POLICY NO. 830 SECURITY OF COMPUTERIZED PERSONAL INFORMATION/BREACH NOTIFICATION		
Section 1	<p><u>Purpose</u></p> <p>The Board is committed to the security of the District's computerized data and to addressing the risk of a breach of the District's systems involving the possible disclosure of personal information. This policy addresses the manner in which the District will respond to unauthorized access and acquisition of computerized data that compromises the security and confidentiality of personal information.</p>	
Section 2	<p><u>Authority</u></p> <p>The Board requires that records containing personal information be securely maintained, stored and managed in compliance with state and federal laws, regulations, Board policy, administrative regulations and the District's Records Management Plan.</p> <p>The Board directs the District to provide notice as required by law to any resident of the Commonwealth whose unencrypted and unredacted personal information was or is reasonably believed to have been accessed or acquired by unauthorized persons.</p>	<p>73 P.S. 2301 et seq Pol. 113.4, 216, 800, 800.1, 830.1, 874</p> <p>73 P.S. 2301 et seq</p>
Section 3	<p><u>Definitions</u></p> <p>Breach of the security of the system - unauthorized access and acquisition of computerized data that materially compromises the security or confidentiality of personal information</p>	<p>73 P.S. 2302</p>

	<p style="text-align: center;">POLICY NO. 830 SECURITY OF COMPUTERIZED PERSONAL INFORMATION/BREACH NOTIFICATION</p> <p>maintained by the District as part of a database of personal information regarding multiple individuals and that causes, or the District reasonably believes has caused, or will cause, loss or injury to any resident of the Commonwealth. Acquisition of personal information by an employee or agent acting in good faith on behalf of the school district is not a breach of the security of the system if the personal information is not used for a purpose other than the lawful purpose of the District and is not subject to further unauthorized disclosure.</p> <p>Determination - a verification or reasonable certainty that a breach of the security of the system has occurred. 73 P.S. 2302</p> <p>Discovery - the knowledge of or reasonable suspicion that a breach of the security of the system has occurred. 73 P.S. 2032</p> <p>Encryption - the use of an algorithmic process to transform data into a form in which there is a low probability of assigning meaning without use of a confidential process or key. 73 P.S. 2302</p> <p>Personal information - includes an individual's first name or first initial and last name in combination with and linked to any one or more of the following, when not encrypted or redacted: 73 P.S. 2302</p> <ol style="list-style-type: none"> 1. Social Security number. 2. Driver's license number or state identification card number issued instead of a driver's license. 3. Financial account number, credit or debit card number, in combination with any required security code, access code or password that would permit access to an individual's financial account. 4. Medical information, meaning any individually identifiable information contained in the individual's current or historical record of medical history or medical treatment or diagnosis created by a health care professional. 73 P.S. 2302 5. Health insurance information, meaning an individual's health insurance policy number or subscriber 73 P.S. 2302 	
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<p>Section 4</p>	<p style="text-align: center;">POLICY NO. 830 SECURITY OF COMPUTERIZED PERSONAL INFORMATION/BREACH NOTIFICATION</p> <p>identification number in combination with access code or other medical information that permits misuse of an individual's health insurance benefits.</p> <p>6. A user name or email address, in combination with a password or security question and answer that would permit access to an online account.</p> <p>Personal information does not include publicly available information that is lawfully made available to the general public from federal, state or local government records or widely distributed media.</p> <p>Records - means any material, regardless of its physical form, on which information is recorded or preserved by any means, including written or spoken words, graphically depicted, printed or electromagnetically transmitted. This term does not include publicly available directories containing information that an individual has voluntarily consented to have publicly disseminated or listed, such as name, address or telephone number.</p> <p>Redact - includes, but is not limited to, alteration or truncation such that no more than the last four (4) digits of a Social Security number, driver's license number, state identification card number or account number is accessible as part of the data.[9]</p> <p><u>Delegation of Responsibility</u></p> <p>The Superintendent or designee shall ensure that the District provides notice, as required by law, of any breach of the security of the District's systems.</p> <p>The Superintendent, in collaboration with appropriate administrators, shall develop administrative regulations to implement this policy, which shall include, but not be limited to:</p> <ol style="list-style-type: none"> 1. Procedures following discovery of a breach. 2. Procedures for the determination of a breach and whether breach notification is required under the law. 	<p>73 P.S. 2302 Pol. 801</p> <p>73 P.S. 2302</p> <p>73 P.S. 2302</p> <p>73 P.S. 2301 et seq</p> <p>73 P.S. 2301 et seq</p>
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	<p style="text-align: center;">POLICY NO. 830 SECURITY OF COMPUTERIZED PERSONAL INFORMATION/BREACH NOTIFICATION</p> <p>3. Breach notification procedures including timeline requirements, who must be notified and methods for such notice.</p> <p>Section 5 <u>Guidelines</u></p> <p>Upon determination of a breach of the security of the system, the Superintendent or designee shall provide notice to the District attorney in the county where the breach occurred and to any resident of the Commonwealth whose unencrypted and unredacted personal information was or is reasonably believed to have been accessed and acquired by an unauthorized person. Such notice shall be made in accordance with the provisions of law regarding timelines and methods of notification.</p> <p>The notice shall be made without an unreasonable delay, except when a law enforcement agency determines and advises the District in writing, citing the applicable section of law, that the notification would impede a criminal or civil investigation, or the District must take necessary measures to determine the scope of the breach and to restore the reasonable integrity of the data system.</p> <p>The District shall also provide notice of the breach if the encrypted information is accessed and acquired in an unencrypted form, if the security breach is linked to a breach of security of the encryption, or if the security breach involves a person with access to the encryption key.</p> <p>References:</p> <p>Breach of Personal Information Notification Act – 73 P.S. Sec. 2301 et seq, 2302, 2303, 2304</p> <p>Board Policy – 113.4, 216, 800, 800.1, 801, 830.1, 874</p>	<p>73 P.S. 2301 et seq</p> <p>73 P.S. 2303, 2304</p> <p>73 P.S. 2301 et seq</p>
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Policy Guide

Policy No. 830.1Section OPERATIONSTitle DATA GOVERNANCE -
STORAGE/SECURITY

Adopted _____

Last Revised _____

POLICY NO. 830.1 DATA GOVERNANCE – STORAGE/SECURITY		
Section 1	<p><u>Purpose</u></p> <p>The District is required to collect, create, store and manage data and information. Accurately maintaining and protecting such data is essential for efficient district operations, legal compliance, confidentiality and upholding trust with the school community.</p> <p>This policy addresses the Board's commitment to sound data governance related to the integrity and security of the data collected, maintained, stored and managed by the District.</p>	
Section 2	<p><u>Authority</u></p> <p>The Board recognizes the importance of establishing and maintaining a system of data governance that addresses district staff responsibilities and complies with federal and state laws and regulations regarding data storage, security and records management. The District's data governance system shall meet or exceed industry and/or government standards for data protection and privacy of personal information.</p> <p>The Board directs that the creation, collection, retention, retrieval and disposition of district records shall be governed by Board policy and the District's Records Management Plan and Records Retention Schedule.</p> <p>The Board directs notifications of a breach of the security of the District's computerized data system involving an individual's</p>	<p>73 P.S. 2305.1, 2305.2</p> <p>Pol. 800</p> <p>73 P.S. 2301 et seq Pol. 830</p>

<p>Section 3</p>	<p style="text-align: center;">POLICY NO. 830.1 DATA GOVERNANCE – STORAGE/SECURITY</p> <p>personal information to be conducted in accordance with law and Board policy.</p> <p><u>Definitions</u></p> <p>Confidential Data/Information - information regarding which law, Board policy or contract prohibit disclosure or that may be disclosed only in limited circumstances. Confidential data includes, but is not limited to, personally identifiable information and other personal information regarding students, employees and district residents.</p> <p>Critical Data/Information - information that is essential to district operations and that must be accurately and securely maintained to avoid disruption to district operations.</p> <p>Data Governance - the District's comprehensive system to ensure the integrity of data created, collected, stored, secured and managed by the District.</p> <p>Encryption - the use of an algorithmic process to transform data into a form in which there is a low probability of assigning meaning without use of a confidential process or key.</p> <p>Personal Information - includes an individual's first name or first initial and last name in combination with and linked to any one or more of the following when not encrypted or redacted:</p> <ol style="list-style-type: none"> 1. Social Security number. 2. Driver's license number or state identification card number issued instead of a driver's license. 3. Financial account number, credit or debit card number, in combination with any required security code, access code or password that would permit access to an individual's financial account. 4. Medical information, meaning any individually identifiable information contained in the individual's current or historical record of medical history or medical treatment or diagnosis created by a health care professional. 	<p>Pol. 113.4, 216, 874</p> <p>73 P.S. 2302</p> <p>Pol. 830 73 P.S. 2302</p> <p>73 P.S. 2302</p>
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	<p style="text-align: center;">POLICY NO. 830.1 DATA GOVERNANCE – STORAGE/SECURITY</p> <p>5. Health insurance information, meaning an individual's health insurance policy number or subscriber identification number in combination with access code or other medical information that permits misuse of an individual's health insurance benefits.</p> <p>6. A user name or email address, in combination with a password or security question and answer that would permit access to an online account.</p> <p>Personal information does not include publicly available information that is lawfully made available to the general public from federal, state or local government records or widely distributed media.</p> <p>Records Management Plan - the system implemented by the district for the storage, retention, retrieval and disposition of all records generated by district operations.</p> <p>Records Retention Schedule - a comprehensive listing stating retention periods and proper disposition of records.</p>	<p>73. P.S. 2302</p> <p>73 P.S. 2303 Pol. 801</p> <p>Pol. 800</p> <p>Pol. 800</p>
Section 4	<p><u>Delegation of Responsibility</u></p> <p>The Superintendent, in coordination with the Assistant to the Superintendent for Operations shall develop procedures necessary to implement this policy.</p> <p>All individuals who are granted access to confidential and/or critical data/information are required to keep the information secure and are prohibited from disclosing or assisting in the unauthorized disclosure of such data/information.</p> <p>The Assistant to the Superintendent for Operations or designee shall conduct regular vulnerability and risk assessments to monitor the integrity of the district's system of data governance.</p> <p>The Superintendent shall ensure that this policy is reviewed at least annually and updated as necessary.</p>	<p>Pol. 623, 830</p> <p>73 P.S. 2305.1, 2305.2</p>

<p>Section 5</p>	<p style="text-align: center;">POLICY NO. 830.1 DATA GOVERNANCE – STORAGE/SECURITY</p> <p><u>Guidelines</u></p> <p>The District's system of data governance shall include, but not be limited to, the following:</p> <ol style="list-style-type: none"> 1. Data security controls that meet or exceed industry and/or government standards for data protection and privacy, to ensure that only authorized individuals have access to computerized data. 2. A plan for backup and recovery of data to protect against information loss. Redundant backup systems of data storage shall be securely maintained in separate physical locations or in separate data storage systems. 3. Training requirements for individuals who have access to confidential and/or critical data and information. 4. Provisions to minimize the risk of unauthorized access, alteration or erasure of computerized data. 5. An inventory of all software applications, digital tools and platforms, and related instruments comprising the data governance system. 6. Procedures for addressing a breach of data and cybersecurity incidents. 7. Procedures and acceptable use provisions for access to data and protection of privacy and personal information for students, staff and district residents. 8. A requirement that all service providers retained or contracted by the District for data governance and records management purposes meet or exceed industry and/or government standards for data protection and privacy of personal information. <p><u>Use of Personal Electronic Devices and Resources</u></p> <p>The district prohibits storage of confidential and/or critical data/information of the district on a personal electronic device, personal email account or other personal platform. District staff</p>	<p>Pol. 830</p> <p>Pol. 830</p> <p>Pol. 816, 830</p>
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	<p style="text-align: center;">POLICY NO. 830.1 DATA GOVERNANCE – STORAGE/SECURITY</p> <p>and service providers shall use district-controlled accounts and platforms to securely access, store or transmit confidential and/or critical data/information of the District.</p> <p><u>Service Providers</u></p> <p>Service providers retained or contracted by the District shall comply with law, Board policy, administrative regulations and district procedures regarding data security and integrity of data containing confidential and/or critical data/information of the District.</p> <p>The District shall ensure that the agreement or contract for service with a service provider who may have access to confidential and/or critical data/information reflects appropriate data security provisions.</p> <p><u>Consequences</u></p> <p>Failure to comply with law, Board policy, administrative regulations or procedures regarding data governance and security may result in the following disciplinary measures and possible pursuit of civil and criminal sanctions:</p> <ol style="list-style-type: none"> 1. Employees may be disciplined up to and including termination. 2. Volunteers may be excluded from providing services to the District. 3. The termination of a business relationship with a service provider. <p>References:</p> <p>Breach of Personal Information Notification Act – 73 P.S. Sec. 2301 et seq, 2302, 2305.1, 2305.2</p> <p>Board Policy – 113.4, 216, 623, 800, 801, 816, 817, 818, 830, 874, 916</p>	<p>Pol. 800, 830</p> <p>Pol. 817, 818, 916</p>
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Date: 09/14/23

Time: 09:39:25

Keystone Oaks School District
August 2023 Combined Check Register 2023-2024

Page: 1

BAR016c

Check Dates 08/01/23 - 08/31/23

Check # 00003456 - 99982946

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00069968	08/01/23	644 ALCOSE CREDIT UNION	\$1,242.42	2	Comp	R
00069969	08/01/23	11197 AMERICAN DREAM FUND	\$50.00	2	Comp	R
00069970	08/01/23	575 KEYSTONE OAKS EDUCATION ASSN	\$14,943.47	2	Comp	R
00069971	08/01/23	587 KEYSTONE OAKS ESPA-LOCAL	\$637.98	2	Comp	R
00069972	08/01/23	922 SEIU LOCAL32BJ	\$955.00	2	Comp	R
>>>>> MISSING CHECKS FROM 00069973 TO 00069982						
00069983	08/01/23	3506 LAKESHORE LEARNING MATERIALS LAKESHORE LEARNING	\$1,501.39	8123	Comp	V
00069984	08/01/23	14841 Math Learning Center, The The Math Learning Center	\$14,169.60	8123	Comp	V
00069985	08/01/23	3506 LAKESHORE LEARNING MATERIALS LAKESHORE LEARNING	\$1,501.39	8123	Comp	R
00069986	08/01/23	647 SHERWIN-WILLIAMS	\$541.22	8123	Comp	V
00069987	08/01/23	14841 Math Learning Center, The The Math Learning Center	\$14,169.60	8123	Comp	V
00069988	08/01/23	647 SHERWIN-WILLIAMS	\$270.61	8123	Comp	R
00069989	08/01/23	14841 Math Learning Center, The The Math Learning Center	\$7,084.80	8123	Comp	R
00069990	08/02/23	4766 CCL TECHNOLOGIES	\$20,949.00	8223	Comp	R
00069991	08/02/23	14716 UTICA NATL INSURANCE GRP Utica National Insurance Group	\$123,803.00	8223	Comp	R
00069992	08/02/23	14200 AMPLIFY EDUCATION, INC.	\$608.00	80223	Comp	R
00069993	08/02/23	13438 Aramark Uniform & Career Apparel Group,. ARAMARK UNIFORM SERVICES	\$3,338.50	80223	Comp	R
00069994	08/02/23	1341 AIU Allegheny Intermediate Unit	\$11,673.10	80223	Comp	R
00069995	08/02/23	48 B & R POOLS & SWIM SHOP	\$290.00	80223	Comp	R
00069996	08/02/23	12129 BEDFORD FREEMAN & WORTH PUBLISHERS	\$6,267.24	80223	Comp	R
00069997	08/02/23	11535 BIG'S SANITATION	\$935.00	80223	Comp	R
00069998	08/02/23	13395 Busy Beaver Building Centers, Inc.	\$112.28	80223	Comp	R
00069999	08/02/23	13593 Dean Thomas Tree Service	\$4,500.00	80223	Comp	R
00070000	08/02/23	1359 DORMONT APPLIANCE CENTER	\$199.00	80223	Comp	R
00070001	08/02/23	232 J C EHRlich COMPANY INC	\$608.89	80223	Comp	R
00070002	08/02/23	13247 Equiparts	\$108.45	80223	Comp	R
00070003	08/02/23	7279 ERZEN ASSOCIATES INC	\$375.00	80223	Comp	R
00070004	08/02/23	13972 ESTOCIN TRANSPORTATION SERVICES LLC	\$9,884.00	80223	Comp	R
00070005	08/02/23	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$400.83	80223	Comp	R
00070006	08/02/23	4710 GEORGE M KEY ARCO INC	\$471.51	80223	Comp	R
00070007	08/02/23	331 HOMECRAFT BUILDING CENTER	\$146.00	80223	Comp	R
00070008	08/02/23	14844 Houchens Food Group, Inc.	\$136.02	80223	Comp	R
00070009	08/02/23	9805 JOHN R MEYERS PLUMBING/HEATING INC	\$3,130.00	80223	Comp	R
00070010	08/02/23	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$4,187.93	80223	Comp	R
00070011	08/02/23	599 ROLLIER HARDWARE INC	\$72.91	80223	Comp	R
00070012	08/02/23	13510 SHIELDS EMBROIDERY&PROMOS SHIELDS EMBROIDERY & PROMOS	\$1,102.40	80223	Comp	R
00070013	08/02/23	647 SHERWIN-WILLIAMS The Sherwin-Williams CO.	\$61.40	80223	Comp	R
00070014	08/02/23	10615 UNITED REFRIGERATION INC	\$276.58	80223	Comp	R
00070015	08/02/23	9784 VINCENT LIGHTING SYSTEMS Vincent Lighting Systems Co.	\$1,328.00	80223	Comp	R

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Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00070016	08/02/23	12751 WILMAC FLOORING	\$5,876.00	80223	Comp	R
00070017	08/02/23	12900 Agora Cyber Charter School	\$1,282.99	72623	Comp	R
00070018	08/02/23	166 CONTINENTAL PRESS INC	\$4,443.64	72623	Comp	R
00070019	08/02/23	12909 KELLY SERVICES INC KELLY SERVICES INC	\$482.65	72623	Comp	R
00070020	08/02/23	461 NASCO ARTS&CRAFTS-Nasco Education LLC Nasco	\$1,138.30	72623	Comp	R
00070021	08/02/23	14459 LISA PLOWMAN	\$427.50	72623	Comp	R
00070022	08/02/23	12930 Propel Charter School - Montour Propel CS - Andrew Street	\$5,131.97	72623	Comp	R
00070023	08/02/23	14865 Propel CS - Homestead Propel CS - Homestead	\$2,565.99	72623	Comp	R
00070024	08/02/23	14864 Propel CS - Montour HS Propel CS - Montour HS	\$2,565.99	72623	Comp	R
00070025	08/02/23	13657 Advance Auto Parts	\$15.79	73123	Comp	R
00070026	08/02/23	14857 Ablespace Inc. Ablespace Inc.	\$5,014.80	8123	Comp	R
00070027	08/02/23	11535 BIG'S SANITATION	\$2,705.00	8123	Comp	R
00070028	08/02/23	6315 BSN SPORTS BSN SPORTS	\$168.60	73123	Comp	R
00070029	08/02/23	14271 Bulk Bookstore Bulk Bookstore	\$1,256.35	72823	Comp	R
00070030	08/02/23	109 T.F. CAMPBELL COMPANY	\$556.94	8123	Comp	R
00070031	08/02/23	13758 AMPLIFIED IT-CDW LLC CDW Government	\$1,625.00	8123	Comp	R
00070032	08/02/23	10753 CENGAGE LEARNING	\$990.00	73123	Comp	V
00070033	08/02/23	5097 CHEM-AQUA	\$1,400.50	72823	Comp	R
00070034	08/02/23	166 CONTINENTAL PRESS INC	\$4,786.64	73123	Comp	V
00070035	08/02/23	13094 E-Safe Technologies, LLC E-SAFE TECHNOLOGIES, LLC	\$19,366.87	72823	Comp	R
00070036	08/02/23	980 EDUCATORS PUBLISHING SVC EPS Operations, LLC	\$196.65	8123	Comp	R
00070037	08/02/23	7279 ERZEN ASSOCIATES INC	\$2,582.31	73123	Comp	R
00070038	08/02/23	8395 FAGAN'S SANITARY SUPPLY INC	\$5,328.90	8223	Comp	R
00070039	08/02/23	13773 Hayes Publ. - Flipside Products FLIPSIDE PRODUCTS INC.	\$20.86	73123	Comp	R
00070040	08/02/23	292 GRAINGER	\$73.80	8123	Comp	R
00070041	08/02/23	9657 Identisys IdentiSys Inc.	\$771.67	73123	Comp	R
00070042	08/02/23	377 KURTZ BROTHERS	\$322.35	8223	Comp	V
00070043	08/02/23	7502 Banksville Express now J.B. Kreider Prin Kreider Express Printing	\$845.78	8123	Comp	R
00070044	08/02/23	3506 LAKESHORE LEARNING MATERIALS LAKESHORE LEARNING	\$1,118.68	8123	Comp	R
00070045	08/02/23	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$189.66	8123	Comp	V
00070046	08/02/23	1926 PAPER PRODUCTS CO INC	\$5,600.00	73123	Comp	R
00070047	08/02/23	6561 PERIPOLE INC	\$431.64	8123	Comp	R
00070048	08/02/23	13256 The Padcaster LLC Padcaster LLC	\$189.05	8123	Comp	R
00070049	08/02/23	6983 REALLY GOOD STUFF INC.	\$2,263.13	8123	Comp	R
00070050	08/02/23	14272 ROCHESTER 100 INC.	\$249.00	73123	Comp	R
00070051	08/02/23	6475 SCHOLASTIC CLASSRM MAGS/WKLY READER SCHOLASTIC	\$625.63	73123	Comp	V

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10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00070052	08/02/23	647 SHERWIN-WILLIAMS	\$61.23	73123	Comp	R
00070053	08/02/23	10935 STAPLES ADVANTAGE STAPLES BUSINESS CREDIT	\$176.59	8123	Comp	R
00070054	08/02/23	8290 SCHOOL SPECIALTY School Specialty, LLC	\$2,497.79	8123	Comp	R
00070055	08/02/23	9508 THE LIGHT CO The Light Company, LLC	\$769.45	8123	Comp	R
00070056	08/02/23	13109 Vex Robotics Inc	\$1,270.61	72823	Comp	R
00070057	08/02/23	1043 WEST PENN LACO INC	\$36.40	72823	Comp	R
00070058	08/02/23	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$158.67	8123	Comp	R
00070059	08/03/23	12797 PACIFIC NORTHWEST PUBLISHING ANCORA PUBLISHING	\$1,872.50	8323	Comp	R
00070060	08/03/23	7578 BATTERIES PLUS BULBS-#191 BATTERIES PLUS PITTSBURGH	\$137.24	8223	Comp	R
00070061	08/03/23	10188 CDW Government LLC, CDW Government CDW Government	\$2,592.24	8323	Comp	R
00070062	08/03/23	11751 COMPUTER LOGIC GROUP INC COMPUTER LOGIC GROUP, INC.	\$2,360.00	8223	Comp	R
00070063	08/03/23	13774 GOVCONNECTION, INC. GOVCONNECTION, INC.	\$2,460.00	8223	Comp	R
00070064	08/03/23	1163 GOPHER SPORT Gopher Sport	\$265.73	8223	Comp	R
00070065	08/03/23	10941 HOLLIS & GERMANN MUSIC INC	\$1,000.00	8323	Comp	R
00070066	08/03/23	14154 NOTABLE, INC.	\$6,804.00	8223	Comp	O
00070067	08/03/23	377 KURTZ BROTHERS	\$129.82	8323	Comp	R
00070068	08/03/23	14209 MARCIA BRENNER ASSOCIATES	\$3,795.00	8223	Comp	R
00070069	08/03/23	6585 MCGRAW-HILL	\$391.00	8323	Comp	R
00070070	08/03/23	11495 MCGRAW-HILL SCHOOL EDUC HOLDINGS, INC.	\$99,507.67	8323	Comp	R
00070071	08/03/23	13508 NAESP	\$605.00	8323	Comp	V
00070072	08/03/23	13508 NAESP PA PRINCIPALS ASSOCIATION	\$605.00	8223	Comp	O
00070073	08/03/23	12719 POPULATION HEALTH INNOVATIONS LLC	\$4,682.50	8223	Comp	O
00070074	08/03/23	6983 REALLY GOOD STUFF INC.	\$229.90	8323	Comp	R
00070075	08/03/23	6475 SCHOLASTIC CLASSRM MAGS/WKLY READER SCHOLASTIC	\$2,743.15	8323	Comp	R
00070076	08/03/23	6475 SCHOLASTIC CLASSRM MAGS/WKLY READER SCHOLASTIC	\$481.25	8323	Comp	R
00070077	08/03/23	6977 SCHOLASTIC	\$818.72	8323	Comp	R
00070078	08/03/23	6977 SCHOLASTIC SCHOLASTIC INC	\$1,025.55	8323	Comp	R
00070079	08/03/23	8290 SCHOOL SPECIALTY	\$6,763.32	8323	Comp	R
00070080	08/03/23	6979 CLASSROOM DIRECT School Specialty, LLC	\$788.59	8223	Comp	R
00070081	08/03/23	11724 TREETOP PUBLISHING/BARE BOOKS Treetop Publishing	\$351.78	8323	Comp	R
00070082	08/03/23	13171 Tri-State Area Study Council University of Pittsburgh	\$1,800.00	8223	Comp	O
00070083	08/03/23	9837 WILLIAM H SADLIER INC	\$750.00	8323	Comp	R
00070084	08/03/23	9837 WILLIAM H SADLIER INC	\$4,773.19	8223	Comp	R
00070085	08/03/23	11881 ZANER-BLOSER INC Zaner-Bloser, Inc.	\$823.68	8323	Comp	R
00070086	08/07/23	11619 JEFFREY BELL	\$65.00	8723	Comp	R

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00070087	08/07/23	11086 GENNARO J BOZZO	\$65.00	8723	Comp	R
00070088	08/07/23	11088 STEPHEN F DESIMONE	\$65.00	8723	Comp	R
00070089	08/07/23	14079 DANIEL AMMAN Daniel Amman	\$65.00	8723	Comp	R
00070090	08/07/23	14870 DANIEL GORMAN Daniel Gorman	\$65.00	8723	Comp	R
00070091	08/07/23	14342 STEVE GABLE	\$65.00	8723	Comp	R
00070092	08/07/23	13781 MATTHEW GOFF	\$65.00	8723	Comp	O
00070093	08/07/23	10142 Keith Haley	\$65.00	8723	Comp	R
00070094	08/07/23	14667 THOMAS, JOSEPH E Joseph E Thomas	\$65.00	8723	Comp	R
00070095	08/07/23	14869 MICHAEL COSTANTINI Michael Costantini	\$65.00	8723	Comp	R
00070096	08/07/23	14871 MICHAEL JANCY Michael Jancy	\$65.00	8723	Comp	R
00070097	08/07/23	14872 MICHAEL MCCOMBS Michael McCombs	\$65.00	8723	Comp	R
00070098	08/07/23	14666 McLane, Michelle G Michelle G McLane	\$65.00	8723	Comp	O
00070099	08/07/23	12928 Kenneth Monz	\$65.00	8723	Comp	R
00070100	08/07/23	11081 JASON W NEUMAN	\$65.00	8723	Comp	R
00070101	08/07/23	11089 ALEXANDER L NICCOLAI	\$65.00	8723	Comp	R
00070102	08/07/23	11084 THOMAS W NOVAK	\$65.00	8723	Comp	R
00070103	08/07/23	13783 DONALD PETRUZZI	\$65.00	8723	Comp	R
00070104	08/07/23	11080 JOHN J PRIORE	\$65.00	8723	Comp	R
00070105	08/07/23	11090 TIMOTHY L SHERIDAN	\$65.00	8723	Comp	R
00070106	08/07/23	11803 BRIAN P SLAGLE	\$65.00	8723	Comp	R
00070107	08/07/23	13542 NANCY SUTHERIN	\$65.00	8723	Comp	O
00070108	08/07/23	11099 DANIEL TRAYNOR	\$65.00	8723	Comp	R
00070109	08/07/23	13543 BEVERLY WALLACE	\$65.00	8723	Comp	R
00070110	08/07/23	14082 PAUL WHALEN	\$65.00	8723	Comp	R
00070111	08/07/23	11101 JOHN J WILHELM	\$65.00	8723	Comp	R
00070112	08/07/23	13859 ACLD, inc.	\$5,000.00	80723	Comp	R
00070113	08/07/23	14715 AOT, Inc. - Assoc Occupational Therapist AOT, Inc.	\$3,476.42	80723	Comp	R
00070114	08/07/23	1341 AIU Allegheny Intermediate Unit	\$1,404.88	80723	Comp	R
00070115	08/07/23	6771 CHILDREN'S INSTITUTE Day School	\$4,000.00	80723	Comp	R
00070116	08/07/23	11714 EDUCATION CTR AT THE WATSON INSTITUTE	\$17,500.00	80723	Comp	R
00070117	08/07/23	14379 MAXIM HEALTHCARE SERVICES	\$1,942.80	80723	Comp	R
00070118	08/07/23	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$2,211.61	80723	Comp	R
00070119	08/07/23	3917 POSITIVE PROMOTIONS	\$101.65	80723	Comp	R
00070120	08/07/23	14273 STEEL CENTER FOR CTE Steel Center	\$5,225.00	80723	Comp	R
00070121	08/07/23	10250 TROPHY WORKS	\$1,537.59	80723	Comp	R
00070122	08/07/23	4703 WESLEY FAMILY SERVICES	\$11,955.00	80723	Comp	R
00070123	08/07/23	12751 WILMAC FLOORING	\$226.44	80723	Comp	R
00070124	08/07/23	9205 ARBOR SCIENTIFIC	\$1,732.72	8723	Comp	R
00070125	08/07/23	70 Blick Art Materials Blick Art Materials	\$3,276.22	8723	Comp	R

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00070126	08/07/23	9120 COLORADO WHOLESALE DYE CORPORATION	\$138.25	8723	Comp	O
00070127	08/07/23	10630 EDUCATIONAL INNOVATIONS INC	\$122.55	8723	Comp	R
00070128	08/07/23	7627 FISHER SCIENTIFIC FISHER SCIENTIFIC	\$1,971.82	8723	Comp	R
00070129	08/07/23	11042 HOUGHTON MIFFLIN HARCOURT Houghton Mifflin Harcourt Pub. Co	\$2,517.40	8723	Comp	R
00070130	08/07/23	12079 HUDL Hudl	\$8,700.00	8723	Comp	R
00070131	08/07/23	13537 J.W. PEPPER & SON, INC.	\$667.99	8723	Comp	R
00070132	08/07/23	377 KURTZ BROTHERS	\$2,727.80	8723	Comp	R
00070133	08/07/23	3506 LAKESHORE LEARNING MATERIALS LAKESHORE LEARNING	\$869.37	8723	Comp	R
00070134	08/07/23	12278 MASTRO ICE INC	\$316.50	8723	Comp	R
00070135	08/07/23	3695 ORIENTAL TRADING OTC Brands, Inc.	\$885.72	8723	Comp	R
00070136	08/07/23	6983 REALLY GOOD STUFF INC.	\$1,065.17	8723	Comp	R
00070137	08/07/23	620 SARGENT-WELCH	\$1,317.89	8723	Comp	R
00070138	08/07/23	10935 STAPLES ADVANTAGE STAPLES BUSINESS CREDIT	\$1,939.82	8723	Comp	R
00070139	08/07/23	3640 SUPER DUPER PUBLICATIONS	\$200.59	8723	Comp	R
00070140	08/07/23	636 SCOTT ELECTRIC Scott Electric	\$391.60	8723	Comp	O
00070141	08/07/23	13787 TEACHERS PAY TEACHERS-Teacher Synergy TEACHER SYNERGY, LLC	\$316.79	8723	Comp	R
00070142	08/07/23	13795 TOWNSEND PRESS	\$2,859.44	8723	Comp	R
00070143	08/07/23	10743 Toledo Physical Education Supply Toledo Physical Education Supply	\$1,721.55	8723	Comp	R
00070144	08/07/23	774 VOLKWEIN BROTHERS INC	\$626.45	8723	Comp	R
00070145	08/07/23	777 WARD'S NATURAL SCIENCE	\$5,034.09	8723	Comp	R
00070146	08/07/23	166 CONTINENTAL PRESS INC	\$1,658.32	8723	Comp	R
00070147	08/07/23	14797 Dazzling Discoveries-GMF Consulting, LLC Dazzling Discoveries	\$540.00	8723	Comp	R
00070148	08/07/23	13394 ESGI Software	\$1,998.00	8723	Comp	R
00070149	08/07/23	377 KURTZ BROTHERS	\$232.28	8723	Comp	V
00070150	08/07/23	10935 STAPLES ADVANTAGE STAPLES BUSINESS CREDIT	\$170.10	8723	Comp	R
00070151	08/08/23	13014 American Fitness&Sport Supply -The Fitne American Fitness	\$6,296.98	7623	Comp	R
00070152	08/08/23	14930 ALEXANDER SHEFLER	\$20.00	8823	Comp	O
00070153	08/08/23	14880 ANDREA BOBAK	\$20.00	8823	Comp	O
00070154	08/08/23	10900 ANTHONY PALADINO ANTHONY C PALADINO	\$388.00	8823	Comp	R
00070155	08/08/23	14910 AZEMINA AND ABDULLAH KOSTIC	\$194.00	8823	Comp	O
00070156	08/08/23	14898 BARBARA GRABOWSKI	\$194.00	8823	Comp	R
00070157	08/08/23	14931 BECKY SNATCHKO	\$291.00	8823	Comp	R
00070158	08/08/23	14917 BOB MELVIN	\$291.00	8823	Comp	R
00070159	08/08/23	14945 BRENDA WHITE	\$194.00	8823	Comp	R
00070160	08/08/23	14904 BRICE HOSTUTLER	\$388.00	8823	Comp	R
00070161	08/08/23	14905 BRUCE AND KATHTY HRIVNAK	\$291.00	8823	Comp	R
00070162	08/08/23	14944 BRYAN AND VALERIE BURGESS	\$97.00	8823	Comp	R
00070163	08/08/23	14892 CHARLES DINOVITZ	\$97.00	8823	Comp	R
00070164	08/08/23	14893 CHRISTINE A. FEDEN	\$60.00	8823	Comp	R

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00070165	08/08/23	14877 CHRISTINE L. PASQUALE-BAIN	\$20.00	8823	Comp	R
00070166	08/08/23	14908 CINNAMON L. BARBAROW	\$97.00	8823	Comp	R
00070167	08/08/23	14881 DANA BONNETT	\$97.00	8823	Comp	R
00070168	08/08/23	14887 DANIEL AND HOLLY CONNER	\$97.00	8823	Comp	R
00070169	08/08/23	14942 DEBRA VOSS	\$194.00	8823	Comp	R
00070170	08/08/23	14929 DONALD AND ANNE PALMERINE	\$194.00	8823	Comp	R
00070171	08/08/23	14916 DONALD MCGRATH	\$97.00	8823	Comp	R
00070172	08/08/23	14935 ELIZABETH MARY STOKER	\$388.00	8823	Comp	O
00070173	08/08/23	14941 ERIC TUPPER	\$194.00	8823	Comp	R
00070174	08/08/23	14882 ERIN SMREKAR	\$40.00	8823	Comp	O
00070175	08/08/23	14919 FRANK AND REBECCA ORETO	\$80.00	8823	Comp	R
00070176	08/08/23	14891 FREYA DICKSON-LAPRADE	\$97.00	8823	Comp	R
00070177	08/08/23	14936 FULERA SULEYMAN	\$40.00	8823	Comp	R
00070178	08/08/23	14901 GEORGE AND JILL HARVEY	\$388.00	8823	Comp	R
00070179	08/08/23	14943 GREGORY AND BETHANY WAGNER	\$291.00	8823	Comp	R
00070180	08/08/23	14946 HARRY AND SHARON BLACK	\$194.00	8823	Comp	R
00070181	08/08/23	14932 HOLLY SPINELLO	\$60.00	8823	Comp	O
00070182	08/08/23	14886 JAMI CONN	\$80.00	8823	Comp	R
00070183	08/08/23	14937 JASON AND KATIA TATE	\$97.00	8823	Comp	R
00070184	08/08/23	14923 JASON PIETROPALUO	\$388.00	8823	Comp	R
00070185	08/08/23	14933 JENNIFER COLOSIMO	\$388.00	8823	Comp	R
00070186	08/08/23	14895 JENNIFER FEHL	\$388.00	8823	Comp	R
00070187	08/08/23	14909 JENNIFER KOEHLER	\$388.00	8823	Comp	R
00070188	08/08/23	14911 JENNIFER LYNN LACH	\$97.00	8823	Comp	O
00070189	08/08/23	14915 JENNIFER MARNELL	\$97.00	8823	Comp	R
00070190	08/08/23	14939 JENNIFER THOMAS	\$97.00	8823	Comp	R
00070191	08/08/23	13913 JOHN AND JANELL FILSON JOHN AND JANELL FILSON	\$194.00	8823	Comp	R
00070192	08/08/23	14896 JOHN AND MELANIE GIBBONS	\$97.00	8823	Comp	R
00070193	08/08/23	14925 JOHN AND SUZANNE RUSKIN	\$291.00	8823	Comp	R
00070194	08/08/23	14918 JOSHLYNN NEAL	\$20.00	8823	Comp	R
00070195	08/08/23	14934 JOSHUA AND SHANNON STAHL	\$291.00	8823	Comp	O
00070196	08/08/23	14907 KAIR A. IACONO	\$194.00	8823	Comp	R
00070197	08/08/23	14900 KATRINA HARMEL	\$97.00	8823	Comp	R
00070198	08/08/23	14921 KIM PALMER	\$291.00	8823	Comp	R
00070199	08/08/23	14924 KIMBERLY RULLO	\$194.00	8823	Comp	R
00070200	08/08/23	14878 KRISTY D. BALL	\$388.00	8823	Comp	R
00070201	08/08/23	14948 LAUREL WORKMASTER	\$40.00	8823	Comp	R
00070202	08/08/23	11414 RAEANN LINDSEY	\$40.00	8823	Comp	O
00070203	08/08/23	14885 LISA M. CHISMAR	\$194.00	8823	Comp	R
00070204	08/08/23	14920 MARIA PALMER	\$194.00	8823	Comp	R
00070205	08/08/23	14902 MARK A. HENNIES	\$291.00	8823	Comp	R
00070206	08/08/23	14897 MARSHA GOISSE	\$97.00	8823	Comp	O
00070207	08/08/23	14874 MARY AND ROBERT ANDERSON	\$485.00	8823	Comp	R
00070208	08/08/23	14884 MATTHEW AND AMY CESARIO	\$20.00	8823	Comp	R
00070209	08/08/23	14906 MAX HURWITZ	\$485.00	8823	Comp	R
00070210	08/08/23	14890 MELISSA DALESSANDRI-FETTERMAN	\$97.00	8823	Comp	R
00070211	08/08/23	14947 MICHAEL WOLFE	\$291.00	8823	Comp	R
00070212	08/08/23	13724 MICHELE HATHAWAY MICHELE L HATHAWAY	\$20.00	8823	Comp	R
00070213	08/08/23	14876 MICHELLE AZINGER	\$97.00	8823	Comp	R
00070214	08/08/23	14940 MINH TRAN	\$291.00	8823	Comp	R

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Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00070215	08/08/23	14938 MOHAN AND REENA THAPA	\$20.00	8823	Comp	R
00070216	08/08/23	14903 NAFIS AND STACEY HILL	\$97.00	8823	Comp	R
00070217	08/08/23	14928 NANCY BEATTIE	\$20.00	8823	Comp	O
00070218	08/08/23	14912 NEIL LEUNG	\$485.00	8823	Comp	R
00070219	08/08/23	14883 PATRICIA BURK	\$388.00	8823	Comp	R
00070220	08/08/23	14889 PATRICIA CURRAN	\$97.00	8823	Comp	O
00070221	08/08/23	14873 PEYMAN ABBASSIAN	\$20.00	8823	Comp	O
00070222	08/08/23	14879 RAM AND KEWAL BANIIYA	\$40.00	8823	Comp	R
00070223	08/08/23	14913 REID AND MAYUMI LOPER	\$140.00	8823	Comp	R
00070224	08/08/23	14922 RENEE PATTEN	\$291.00	8823	Comp	R
00070225	08/08/23	14899 ROBERT AND CHRISTINE HAINES	\$291.00	8823	Comp	R
00070226	08/08/23	14927 ROBERT SCHOLL	\$485.00	8823	Comp	R
00070227	08/08/23	14888 SCOTT AND HOLLY CRAWFORD	\$291.00	8823	Comp	S
00070228	08/08/23	14926 STEVE AND CARRIE SAMARIN	\$291.00	8823	Comp	R
00070229	08/08/23	14894 TAMARA L. FEENEY	\$291.00	8823	Comp	R
00070230	08/08/23	14875 ULUGBEK ALIMOV	\$291.00	8823	Comp	O
00070231	08/08/23	14914 WILLIAM AND JILL LUGAILA	\$485.00	8823	Comp	R
00070232	08/09/23	12928 Kenneth Monz	\$224.27	8923	Comp	O
00070233	08/10/23	9445 AC SUPPLY CO	\$1,022.78	81023	Comp	O
00070234	08/10/23	6600 APPLE INC	\$3,888.00	81023	Comp	R
00070235	08/10/23	1341 AIU	\$660.00	81023	Comp	R
		Allegheny Intermediate Unit				
00070236	08/10/23	48 B & R POOLS & SWIM SHOP	\$1,347.00	81023	Comp	R
00070237	08/10/23	70 Blick Art Materials	\$4,574.83	81023	Comp	R
		Blick Art Materials				
00070238	08/10/23	12126 Brightly Software, Inc.	\$1,453.67	81023	Comp	R
		Brightly Software, Inc.				
00070239	08/10/23	115 CAROLINA BIOLOGICAL SUPPLY	\$406.32	81023	Comp	R
00070240	08/10/23	10188 CDW Government LLC, CDW Government	\$2,570.00	81023	Comp	R
		CDW Government				
00070241	08/10/23	10753 CENGAGE LEARNING	\$10,817.52	81023	Comp	R
00070242	08/10/23	11751 COMPUTER LOGIC GROUP INC	\$6,825.00	81023	Comp	R
		COMPUTER LOGIC GROUP, INC.				
00070243	08/10/23	572 DUQUESNE LIGHT COMPANY	\$4,129.70	81023	Comp	R
		DUQUESNE LIGHT COMPANY				
00070244	08/10/23	197 DEMCO, INC.	\$1,306.16	81023	Comp	R
		Demco Inc				
00070245	08/10/23	7279 ERZEN ASSOCIATES INC	\$521.00	81023	Comp	R
00070246	08/10/23	302 E H GRIFFITH INC	\$192.86	81023	Comp	R
00070247	08/10/23	13853 IXL LEARNING, INC.	\$7,525.00	81023	Comp	R
00070248	08/10/23	13498 JAMF SOFTWARE LLC	\$1,611.00	81023	Comp	R
00070249	08/10/23	361 JORDAN TAX SERVICE INC	\$1,397.28	81023	Comp	R
00070250	08/10/23	361 JORDAN TAX SERVICE INC	\$688.53	81023	Comp	R
00070251	08/10/23	361 JORDAN TAX SERVICE INC	\$121.94	81023	Comp	R
00070252	08/10/23	12008 LOWES BUSINESS ACCT/GECRB	\$126.09	81023	Comp	R
		LOWES BUSINESS ACCT/SYNCB				
00070253	08/10/23	1163 GOPHER SPORT	\$758.00	81023	Comp	R
		Moving Minds				
00070254	08/10/23	574 PA AMERICAN WATER COMPANY	\$6,773.62	81023	Comp	R
00070255	08/10/23	418 PA MATHEMATICS LEAGUE	\$100.00	81023	Comp	O
00070256	08/10/23	503 PARKWAY WEST CTC	\$195,213.05	81023	Comp	R
00070257	08/10/23	6561 PERIPOLE INC	\$287.50	81023	Comp	R

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10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00070258	08/10/23	1724 PERMA-BOUND	\$50.54	81023	Comp	R
00070259	08/10/23	14347 PGH NETWORKS, LLC	\$2,121.84	81023	Comp	R
00070260	08/10/23	2984 PITTSBURGH POST-GAZETTE PITTSBURGH POST-GAZETTE	\$393.25	81023	Comp	R
00070261	08/10/23	551 PORT AUTHORITY OF ALLY COUNTY	\$25.00	81023	Comp	R
00070262	08/10/23	6232 PORTA PHONE	\$549.00	81023	Comp	R
00070263	08/10/23	11293 PROMETHEAN INC	\$2,945.00	81023	Comp	R
00070264	08/10/23	10712 PUSH N PULL INC	\$113.89	81023	Comp	R
00070265	08/10/23	11798 HARRIS SCHOOL SOLUTIONS Prosoft Technologies Inc.	\$31,804.85	81023	Comp	R
00070266	08/10/23	12054 R.S. TECHNOLOGIES INC R.S. Technologies, Inc.	\$599.00	81023	Comp	R
00070267	08/10/23	12321 RONNIE'S TIRE SERVICE INC	\$423.33	81023	Comp	R
00070268	08/10/23	7055 RYDIN DECAL	\$350.00	81023	Comp	R
00070269	08/10/23	73123 SECURLY, INC.	\$1,712.75	81023	Comp	R
00070270	08/10/23	647 SHERWIN-WILLIAMS	\$565.45	81023	Comp	R
00070271	08/10/23	9979 STANTON'S SHEET MUSIC	\$721.05	81023	Comp	R
00070272	08/10/23	14338 SUNSET OUTDOOR SUPPLY	\$1,234.63	81023	Comp	R
00070273	08/10/23	8290 SCHOOL SPECIALTY School Specialty, LLC	\$131.99	81023	Comp	R
00070274	08/10/23	9754 TDSA, LLC (TEACHER DIRECT) TEACHER DIRECT	\$935.46	81023	Comp	R
00070275	08/10/23	707 TEACHER'S DISCOVERY	\$105.92	81023	Comp	R
00070276	08/10/23	12119 UGI ENERGY SERVICES LLC	\$362.52	81023	Comp	R
00070277	08/10/23	14700 Wayside Publishing	\$4,169.30	81023	Comp	R
00070278	08/10/23	14847 Atera Networks Ltd.	\$17,400.00	81023	Comp	O
00070279	08/10/23	14300 Formative Formative	\$5,139.58	81023	Comp	R
00070280	08/10/23	14457 Graftech Solutions Inc.	\$34,416.66	81023	Comp	R
00070281	08/10/23	10828 LEADER SERVICES	\$9,403.00	81023	Comp	R
00070282	08/10/23	14069 NATURE GIFT STORE	\$116.85	81023	Comp	R
00070283	08/10/23	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$5,759.92	81023	Comp	R
00070284	08/10/23	13508 NAESP PA PRINCIPALS ASSOCIATION	\$605.00	81023	Comp	O
00070285	08/10/23	14139 ROCKET MATH ROCKET MATH, LLC	\$300.00	81023	Comp	R
00070286	08/10/23	13044 21st Century Cyber Charter School	\$1,298.04	81023	Comp	R
00070287	08/10/23	11443 AV LAUTTAMUS COMMUNICATIONS INC A.V. Luttamus Communications & Sec	\$48.00	81023	Comp	R
00070288	08/10/23	12914 AED Authority	\$2,400.00	81023	Comp	R
00070289	08/10/23	1341 AIU Allegheny Intermediate Unit	\$79.80	81023	Comp	R
00070290	08/10/23	7706 DEBORAH BUCEK	\$1,593.00	81023	Comp	R
00070291	08/10/23	118 CASTLE SHANNON BOROUGH CASTLE SHANNON BOROUGH GENERAL FUND	\$1,495.80	81023	Comp	R
00070292	08/10/23	14712 DE LAGE LANDEN FINANCIAL SVC, INC De Lage Landen Financial SVC, Inc.	\$6,839.59	81023	Comp	R
00070293	08/10/23	197 DEMCO, INC. Demco Inc	\$85.55	81023	Comp	R
00070294	08/10/23	14342 STEVE GABLE	\$306.54	81023	Comp	R
00070295	08/10/23	14457 Graftech Solutions Inc.	\$1,170.17	81023	Comp	R

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10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00070296	08/10/23	9130 JOSHUA KIRCHNER	\$2,814.11	81023	Comp	V
00070297	08/10/23	377 KURTZ BROTHERS	\$182.28	8723	Comp	R
00070298	08/10/23	13257 JOSEPH KUBIAK	\$90.49	81023	Comp	R
00070299	08/10/23	12894 Lincoln Park Performing Arts Charter Sch	\$6,076.25	81023	Comp	R
00070300	08/10/23	11774 MAIELLO BRUNGO & MAIELLO LLP	\$2,129.50	81023	Comp	R
00070301	08/10/23	7826 SCOTT MIZIKAR	\$86.40	81023	Comp	R
00070302	08/10/23	12928 Kenneth Monz	\$37.07	81023	Comp	O
00070303	08/10/23	12943 PA Leadership Charter School	\$5,131.97	81023	Comp	R
00070304	08/10/23	14859 PRO Knitwear-La Salle Products, Inc	\$431.00	81023	Comp	R
00070305	08/10/23	3630 PITNEY BOWES Pitney Bowes Global Financial SVC	\$730.50	81023	Comp	R
00070306	08/10/23	13177 Provident Charter School Provident Charter School	\$4,684.63	81023	Comp	R
00070307	08/10/23	14367 MATTHEW RICHERT	\$10.00	81023	Comp	R
00070308	08/10/23	11655 WILLIAM STROPKAJ	\$263.00	81023	Comp	R
00070309	08/10/23	14838 Jacobs, Tyler Tyler Jacobs	\$195.82	81023	Comp	R
00070310	08/10/23	13062 UPMC HLTH Plan Fully Ins Wkrs Comp UPMC Health Benefits, Inc.	\$12,067.00	81023	Comp	R
00070311	08/10/23	7333 VARSITY SPIRIT FASHIONS Varsity Spirit Fashions & Supplies	\$1,805.00	81023	Comp	R
00070312	08/10/23	12414 SARAH WELCH	\$17.51	81023	Comp	R
00070313	08/10/23	12929 Young Scholars of Western PA Charter Sch	\$16,732.36	81023	Comp	R
00070314	08/15/23	10188 CDW Government LLC, CDW Government CDW Government	\$482,076.44	81523	Comp	R
00070315	08/15/23	11644 GYM CLOSET	\$1,904.63	81523	Comp	R
00070316	08/15/23	6561 PERIPOLE INC	\$768.58	81523	Comp	R
00070317	08/28/23	11761 BOROUGH OF GREENTREE	\$214.06	82823	Comp	O
00070318	08/28/23	10188 CDW Government LLC, CDW Government CDW Government	\$9,000.00	82823	Comp	O
00070319	08/28/23	9298 CONSOLIDATED COMMUNICATIONS	\$2,877.45	82823	Comp	O
00070320	08/28/23	166 CONTINENTAL PRESS INC	\$1,470.00	82823	Comp	O
00070321	08/28/23	14061 DQE SYSTEMS, INC. DQE COMMUNICATIONS LLC	\$2,310.00	82823	Comp	O
00070322	08/28/23	13972 ESTOCIN TRANSPORTATION SERVICES LLC	\$2,880.00	82823	Comp	O
00070323	08/28/23	14936 FULERA SULEYMAN	\$99.00	82823	Comp	O
00070324	08/28/23	8620 HOME DEPOT CREDIT SERVICES	\$353.92	82823	Comp	O
00070325	08/28/23	361 JORDAN TAX SERVICE INC	\$237.38	82823	Comp	O
00070326	08/28/23	12909 KELLY SERVICES INC KELLY SERVICES INC	\$10,389.06	82823	Comp	O
00070327	08/28/23	11774 MAIELLO BRUNGO & MAIELLO LLP	\$7,184.00	82823	Comp	O
00070328	08/28/23	420 MATTHEWS BUS CO	\$45,849.04	82823	Comp	O
00070329	08/28/23	14705 Montgomery County Inter. Unit Montgomery Co. Intermediate Unit	\$2,191.90	82823	Comp	O
00070330	08/28/23	10754 PEARSON NCS PEARSON, INC.	\$730.80	82823	Comp	O
00070331	08/28/23	13508 NAESP PA PRINCIPALS ASSOCIATION	\$605.00	82823	Comp	O
00070332	08/28/23	503 PARKWAY WEST CTC	\$19,334.98	82823	Comp	O
00070333	08/28/23	12631 PEOPLES NATURAL GAS	\$763.49	82823	Comp	O
00070334	08/28/23	12910 PA Cyber Charter School Pennsylvania Cyber Charter School	\$20,963.25	82823	Comp	O

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Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00070335	08/28/23	14954 SCOTT AND LORI CRAWFORD SCOTT AND LORI CRAWFORD	\$291.00	82823	Comp	O
00070336	08/28/23	647 SHERWIN-WILLIAMS	\$1,206.37	82823	Comp	O
00070337	08/28/23	14854 The MarkerBoard People	\$280.00	82823	Comp	O
00070338	08/28/23	14716 UTICA NATL INSURANCE GRP Utica National Insurance Group	\$17,551.00	82823	Comp	O
00070339	08/28/23	9837 WILLIAM H SADLER INC	\$4,581.99	82823	Comp	O
00070340	08/29/23	43 ASCD ASCD	\$59.00	82923	Comp	O
00070341	08/29/23	9884 AT&T MOBILITY	\$2,383.18	82923	Comp	O
00070342	08/29/23	1341 AIU Allegheny Intermediate Unit	\$3,890.92	82923	Comp	O
00070343	08/29/23	10188 CDW Government LLC, CDW Government CDW Government	\$255.00	82923	Comp	O
00070344	08/29/23	571 COLUMBIA GAS OF PA	\$2,253.34	82923	Comp	O
00070345	08/29/23	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$45,664.09	82923	Comp	O
00070346	08/29/23	13541 IPEVO, INC.	\$3,662.44	82923	Comp	O
00070347	08/29/23	14949 Kenny Ross Ford	\$53,853.50	82923	Comp	O
00070348	08/29/23	14858 Language Dynamics Group, LLC	\$318.67	82923	Comp	O
00070349	08/29/23	5225 LANCASTER-LEBANON IU 13 Lancaster-Lebanon IU 13	\$50.00	82923	Comp	O
00070350	08/29/23	11081 JASON W NEUMAN	\$11.34	82923	Comp	O
00070351	08/29/23	11894 NOVA SPORTS	\$2,825.25	82923	Comp	O
00070352	08/29/23	574 PA AMERICAN WATER COMPANY	\$3,744.95	82923	Comp	O
00070353	08/29/23	6828 PMEA PMEA	\$145.00	82923	Comp	O
00070354	08/29/23	12844 PowerSchool Group LLC PowerSchool Group LLC	\$7,786.89	82923	Comp	O
00070355	08/29/23	14049 SCHOLASTIC INC. MAGAZINES SCHOLASTIC INC	\$494.19	82923	Comp	O
00070356	08/29/23	6977 SCHOLASTIC SCHOLASTIC INC	\$395.34	82923	Comp	O
00070357	08/29/23	73123 SECURLY, INC.	\$3,420.00	82923	Comp	O
00070358	08/29/23	6618 SHOP 'N SAVE	\$325.86	82923	Comp	O
00070359	08/29/23	9822 SUNTEX INTERNATIONAL INC	\$8,000.00	82923	Comp	O
00070360	08/29/23	11189 TRAPUZZANO'S UNIFORMS	\$465.80	82923	Comp	O
00070361	08/29/23	12551 BRIAN WERNER	\$100.64	82923	Comp	O
00070362	08/29/23	12129 BEDFORD FREEMAN & WORTH PUBLISHERS	\$5,818.77	82923	Comp	O
00070363	08/29/23	10188 CDW Government LLC, CDW Government CDW Government	\$22,597.62	82923	Comp	O
00070364	08/29/23	14855 Cricket Media, Inc.	\$319.60	82923	Comp	O
00070365	08/29/23	197 DEMCO, INC. Demco Inc	\$530.81	82923	Comp	O
00070366	08/29/23	7635 FLINN SCIENTIFIC INC Flinn Scientific	\$850.16	82923	Comp	O
00070367	08/29/23	363 JOSTENS	\$82.70	82923	Comp	O
00070368	08/29/23	377 KURTZ BROTHERS	\$208.86	82923	Comp	O
00070369	08/29/23	5093 MIDWEST TECHNOLOGY	\$92.65	82923	Comp	O
00070370	08/29/23	7666 PYRAMID SCHOOL PRODUCTS	\$13.76	82923	Comp	O
00070371	08/29/23	6983 REALLY GOOD STUFF INC.	\$1,846.41	82923	Comp	O
00070372	08/29/23	6977 SCHOLASTIC SCHOLASTIC INC	\$461.23	82923	Comp	O

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10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00070373	08/29/23	10935 STAPLES ADVANTAGE STAPLES BUSINESS CREDIT	\$2,641.57	82923	Comp	O
00070374	08/29/23	14189 TUTTEO INC TUTTEO INC	\$2,612.00	82923	Comp	O
00070375	08/29/23	11724 TREETOP PUBLISHING/BARE BOOKS Treetop Publishing	\$225.50	82923	Comp	O
00070376	08/29/23	2093 VERNIER SOFTWARE & TECHNOLOGY	\$3,444.06	82923	Comp	O
00070377	08/29/23	13550 VIRCO EQUIPMENT FIOR EDUCATORS	\$757.80	82923	Comp	O
00070378	08/29/23	9837 WILLIAM H SADLIER INC	\$7,005.51	82923	Comp	O
00070379	08/30/23	14853 American Paper Optics, LLC	\$91.50	83023	Comp	O
00070380	08/30/23	14275 BIOZONE Corporation	\$1,707.76	83023	Comp	O
00070381	08/30/23	11207 ELIZABETH BRANDY	\$10.85	83023	Comp	O
00070382	08/30/23	115 CAROLINA BIOLOGICAL SUPPLY	\$856.16	83023	Comp	O
00070383	08/30/23	7621 DORMONT POLICE DEPARTMENT	\$1,160.76	83023	Comp	O
00070384	08/30/23	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$4,286.74	83023	Comp	O
00070385	08/30/23	14712 DE LAGE LANDEN FINANCIAL SVC, INC De Lage Landen Financial SVC, Inc.	\$7,182.41	83023	Comp	O
00070386	08/30/23	7568 EAI EDUCATION	\$4,694.94	83023	Comp	O
00070387	08/30/23	250 FOLLETT Follett Content Solutions LLC	\$1,221.06	83023	Comp	O
00070388	08/30/23	9130 JOSHUA KIRCHNER	\$114.50	83023	Comp	O
00070389	08/30/23	6585 MCGRAW-HILL	\$1,391.46	83023	Comp	O
00070390	08/30/23	12287 Nancy Mercalde Nancy Mercalde	\$462.90	83023	Comp	O
00070391	08/30/23	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$1,843.38	83023	Comp	O
00070392	08/30/23	1643 PASCO SCIENTIFIC	\$348.00	83023	Comp	O
00070393	08/30/23	11367 PENN STATE INDUSTRIES	\$376.85	83023	Comp	O
00070394	08/30/23	6979 CLASSROOM DIRECT School Specialty, LLC	\$241.64	83023	Comp	O
00070395	08/30/23	8290 SCHOOL SPECIALTY School Specialty, LLC	\$245.40	83023	Comp	O
00070396	08/30/23	707 TEACHER'S DISCOVERY	\$722.05	83023	Comp	O

Totals For Bank Account 10-0101-001-001-00-000-000 Cash -FNB - General Fund

Balance Sheet 1,909,056.91

Expenditure 0.00

Revenue 0.00

	Total	Count		Total	Count
Outstanding	403,616.93	109	Computer Check	1,909,056.91	419
Reconciled	1,464,201.50	297	Hand Check	0.00	0
Stop Payment	291.00	1	Wire Transfer	0.00	0
Voided	40,947.48	12			
	1,909,056.91	419		1,909,056.91	419

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29-0101-001-000-00-000-000 CASH - FNB ATHLETICS						
00003465	08/10/23	12218 S.H.A.D.A. SHADA	\$125.00	81023	Comp	O
00003466	08/29/23	12278 MASTRO ICE INC	\$157.50	82923	Comp	O
00003467	08/29/23	10193 PIAA	\$250.00	82923	Comp	O
00003468	08/29/23	12254 WPHSGSCA	\$40.00	82923	Comp	O

Totals For Bank Account 29-0101-001-000-00-000-000 CASH - FNB ATHLETICS

Balance Sheet 572.50 Expenditure 0.00 Revenue 0.00

	Total	Count		Total	Count
Outstanding	572.50	4	Computer Check	572.50	4
Reconciled	0.00	0	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	0.00	0			
		572.50	4	572.50	4

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50-0101-001-000-00-000-000 CASH - FNB Cafeteria						
00009762	08/03/23	12071 FIVE STAR REFRIGERATION INC	\$701.00	8323	Comp	R
00009763	08/10/23	12071 FIVE STAR REFRIGERATION INC	\$1,760.00	81023	Comp	R
00009764	08/10/23	14816 Summit Fire & Security LLC	\$541.37	81023	Comp	R

Totals For Bank Account 50-0101-001-000-00-000-000 CASH - FNB Cafeteria

Balance Sheet 3,002.37 Expenditure 0.00 Revenue 0.00

	Total	Count		Total	Count
Outstanding	0.00	0	Computer Check	3,002.37	3
Reconciled	3,002.37	3	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	0.00	0			
		3,002.37	3	3,002.37	3